



QUALITY PATIENT CARE REMINDER
IN ACCORDANCE WITH CLIA AND THE COLLEGE OF
AMERICAN PATHOLOGISTS

GENERAL GUIDELINES:

All specimen containers must be properly labeled with the patient's name. Regulators also require a second identifier such as date of birth, social security number and/or medical record number. These identifiers *must exactly match* those shown on the requisition.

SLIDES: Label slides using a pencil (ink will rub off in processing) with the patient name on the frosted end of the slide after collecting the specimen. Outer container labeling only is insufficient.

FIXATIVE BOTTLES/SWABS: Make sure the lids are securely tightened to prevent any leakage or loss of specimen. Ensure the correct container/fixative type is used for the specimen type.

REQUISITIONS: All requisitions **MUST** include the following: patient name, patient demographics (complete address, phone number and date of birth), patient medical record number, patient insurance information, diagnosis (ICD-9 codes), collection date, specimen source and the ordering provider.

******Please attach a patient information sheet and a copy front/back of the insurance card.******

******Please note that any incomplete information may delay the processing and reporting of the case.******

You can find the Specimen Collection Guide (Extended Version) on our website at www.sepath.com